



AMERICAN
SCHOOL
COUNSELOR
ASSOCIATION

ASCA Portal Instructions for District Administrators

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Part 1. Getting Started

If you need assistance with logging in, refer to the directions on the [ASCA Portals](#) website:

The screenshot shows the ASCA Portals website interface. On the left is a dark blue navigation menu with the American School Counselor Association logo and the following items: Membership, About School Counseling, Events & Professional Development, Publications & Research, Standards & Positions, Recognition, Advertise & Exhibit, and Contact Us. The main content area has a top navigation bar with links for About ASCA, ASCA Portals, ASCA On Air, Member Community, Advertise & Exhibit, and ASCA Store. Below this, the page title is 'ASCA Portals' and a sub-header reads 'ASCA provides several portals for ASCA recognition programs and ASCA National Model Implementation. See options below to access the specific portal and directions for use.'

ASCA-Certified School Counselor Portal
School counselors seeking [ASCA-Certified School Counselor \(ACSC\)](#) recognition use this portal to submit applications. Visit the [ACSC](#) page for the ACSC candidate handbook, ACSC FAQs, the ACSC portfolio rubric and additional information.
[Access the ACSC Portal](#)
[Certification Portal User Instructions](#)

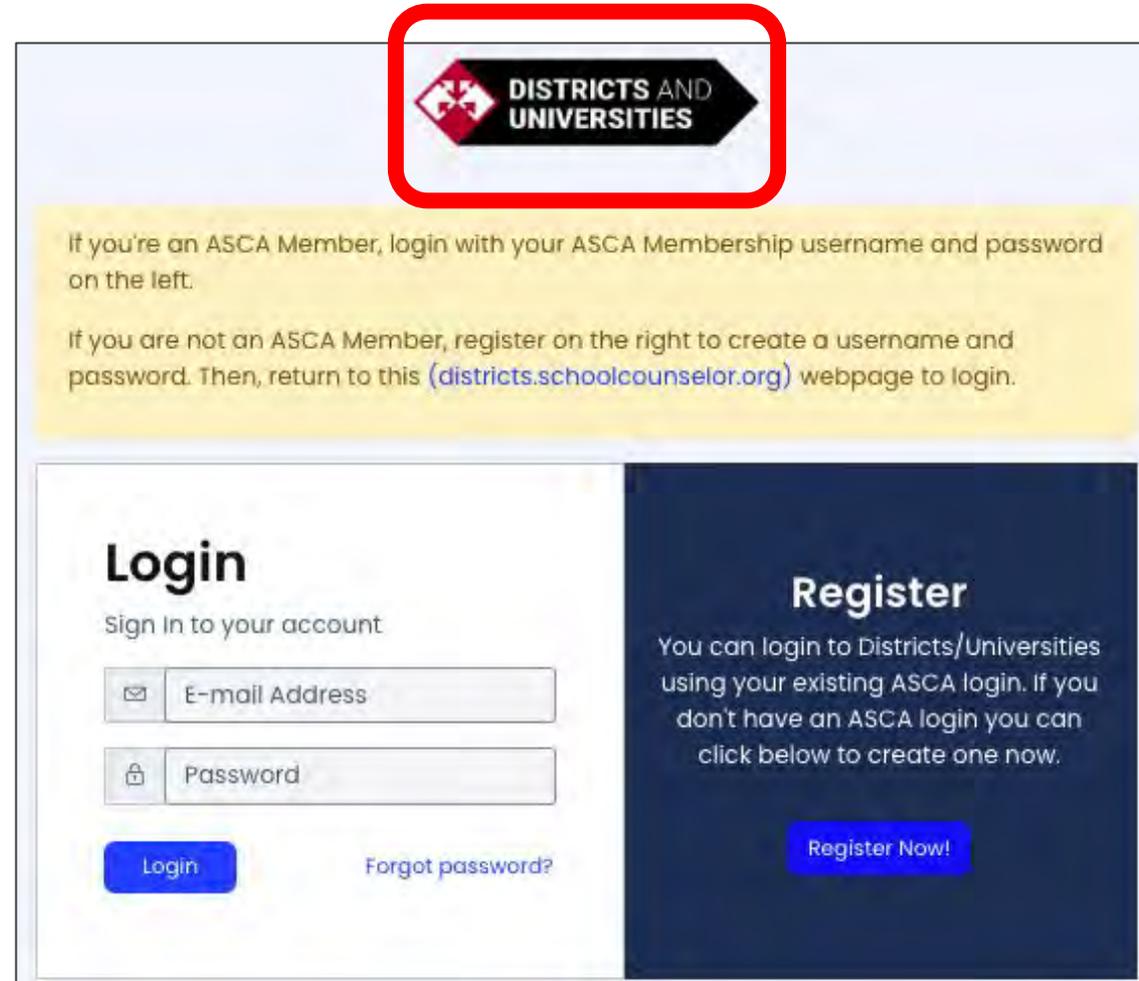
Recognized ASCA Model Program Portal
School counselors applying for [Recognized ASCA Model Program \(RAMP\)](#) status for their school use this portal to apply. Visit the [RAMP](#) page for full details about RAMP, how to apply, templates, resources and more.
[Access the RAMP Portal](#)
[RAMP Portal New User Instructions](#)
[Instructions to Create a New Application for Existing Users](#)

Districts and Universities ASCA National Model Implementation Portal
School counselors and/or schools engaged in districtwide ASCA National Model implementation training use this portal to upload their ASCA National Model work and receive feedback from their trainer or district leaders.
Graduate students enrolled in school counselor preparation programs requiring portal use will upload their ASCA National Model work and receive feedback from their professor/instructor via the portal.
[Access the Districts Portal](#)
[Access the Universities Portal](#)
[District/University Portal User Instructions](#)
[District Administrator Instructions](#)
[Instructions to Create a New Application for Existing Users](#)



1. Getting Started

Log in to the **Districts/Universities** portal:



DISTRICTS AND UNIVERSITIES

If you're an ASCA Member, login with your ASCA Membership username and password on the left.

If you are not an ASCA Member, register on the right to create a username and password. Then, return to this (districts.schoolcounselor.org) webpage to login.

Login

Sign In to your account

[Login](#) [Forgot password?](#)

Register

You can login to Districts/Universities using your existing ASCA login. If you don't have an ASCA login you can click below to create one now.

[Register Now!](#)



1. Getting Started

After logging in:

1) select **Administration** to access features for District Administrators (do not go to **Districts/Universities**),

The screenshot shows the ASCA National Model For Districts & Universities portal. At the top left is a logo for 'DISTRICTS AND UNIVERSITIES'. Below it is the title 'ASCA National Model For Districts & Universities'. A paragraph of text reads: 'Drive your school counseling program to the next level. Show your administrators, school board and the community at large that you're committed to delivering a comprehensive, data-driven school counseling program. **Select an option below:**' Below this is a link: 'For general information and directions for portal use, go to [the ASCA Portals page.](#)' There are three main navigation buttons: 'Districts & Universities' (with a globe icon and a red 'no' symbol overlaid), 'My Applications' (with a list icon), and 'Administration' (with a lock icon and a red rounded rectangle around it). Below these buttons is a section titled 'Looking for a different portal?' with three options: 'Recognized ASCA Model Program' (ASCA RAMP Portal), 'ASCA National Model For Individuals' (ASCA National Model For Individuals), and 'ASCA-Certified School Counselor' (ASCA-Certified School Counselor).

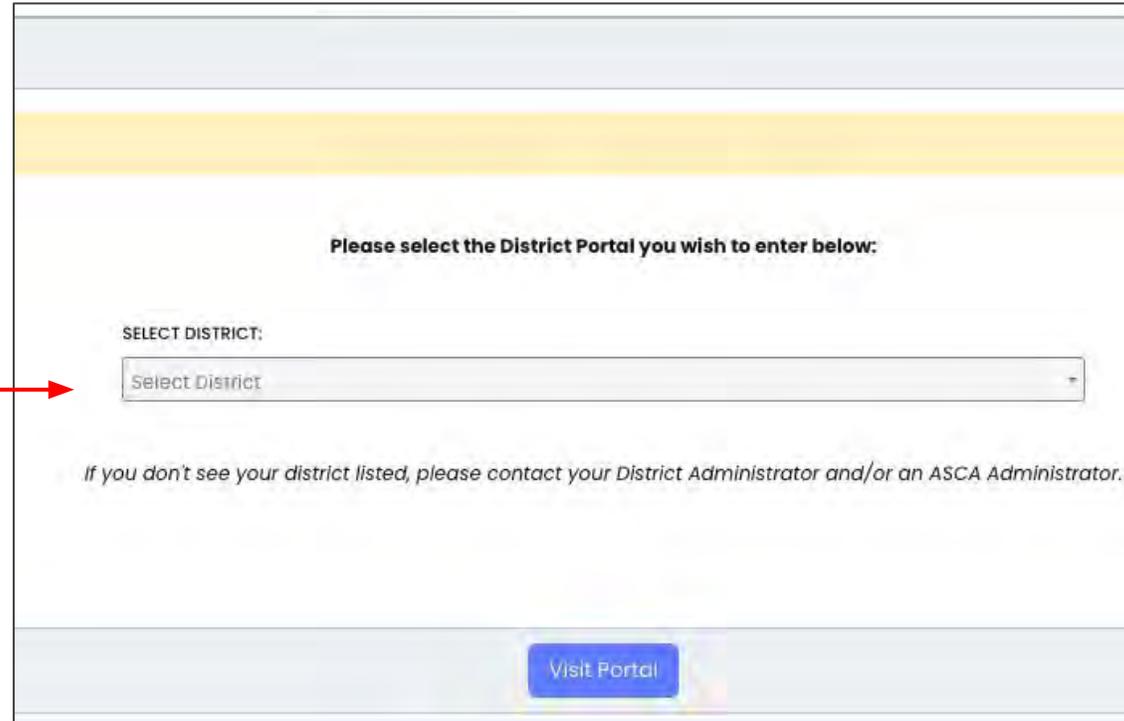


1. Getting Started

2) Find your district/university in the dropdown,

3) Click on **Visit Portal**.

If your district/university is not listed, submit a support request in the portal for assistance.

A screenshot of a web portal selection interface. At the top, there is a light blue header bar. Below it is a yellow horizontal bar. The main content area is white and contains the text "Please select the District Portal you wish to enter below:" in bold. Underneath this text is a dropdown menu labeled "SELECT DISTRICT:" with the placeholder text "Select District" and a small arrow on the right. A red arrow points from the left side of the page to the dropdown menu. Below the dropdown menu, there is a line of italicized text: "If you don't see your district listed, please contact your District Administrator and/or an ASCA Administrator." At the bottom of the form is a blue button with the text "Visit Portal".

Part 2. Dashboard

Districts and Universities Dashboard

- Left side - Menu
- Center - Confirms your role and your district

The screenshot shows a web dashboard with a dark sidebar on the left and a main content area on the right. The sidebar contains a navigation menu with the following items: Home, USERS (Users, Review Groups), DISTRICTS (District Settings), SCHOOLS (Schools), REVIEW (Applications), and USER (Logout). The breadcrumb at the top of the main area reads "Dashboard / Home". The main content area is titled "Districts & Universities Dashboard" and contains the following text: "Welcome to the Districts/Universities dashboard. Click 'Applications' on the left-hand menu to review your currently assigned applications." Below this is a yellow highlighted box stating "Your current roles are: ['District Admin']." A light blue box below that states "You are currently viewing the District: **Test District**." At the bottom of the main area, it says "If you do not have access to a District you feel you should, please contact your District Administrator or your ASCA contact."



A. Users

- Select **Users** for a list of all district users who have access in your district/university.
- Note – school counselors do not get added here; refer to Schools section.

The screenshot displays the 'Users' management page. The sidebar on the left includes navigation links for Home, Users (highlighted with a red circle), Review Groups, District Settings, Schools, Applications, and Logout. The main content area features a search bar and a table of users. The table has columns for Id, First Name, Last Name, Email, Role, Joined On, and Assign. There are two tabs: 'District Users' (active) and 'Pending Users'. A '+ ADD USER' button is located in the top right corner.

Id	First Name	Last Name	Email	Role	Joined On	Assign
1	John	Felts	john@cptmkt.com	RAMP RTC	January 8th, 2020	
3	Joni	Shook	jonishook@gmail.com	Admin	January 8th, 2020	
4	Eric	Sparks	esparks@schoolcounselor.org	Admin	January 8th, 2020	
207	Mark	Kuranz	mkuranz@wi.rr.com	District Admin	February 11th, 2020	



A. Users

To add a Trainer:

1) Click on **Add User**,

The screenshot displays the 'USERS' management interface. At the top left is the 'DISTRICTS AND UNIVERSITIES' logo. A dropdown menu shows '[26] Test District'. The breadcrumb trail is 'Dashboard / Management / Users / Home'. The main content area is titled 'USERS' and features a '+ ADD USER' button circled in red. Below this are two tabs: 'District Users' (active) and 'Pending Users'. A search bar is present above a table of users.

Id	First Name	Last Name	Email	Role	Joined On	Assign
1	John	Felts	john@cptmkt.com	RAMP RTC	January 8th, 2020	
3	Joni	Shook	jonishook@gmail.com	Admin	January 8th, 2020	
4	Eric	Sparks	esparks@schoolcounselor.org	Admin	January 8th, 2020	
207	Mark	Kuranz	mkuranz@wi.tr.com	District Admin	February 11th, 2020	



A. Users

- 2) Enter the email address the individual uses/will use to access the portal,
- 3) Select “Trainer” in Select Role dropdown menu,
- 4) Click **Add User** to District.

The screenshot shows the 'ADD USER' interface. At the top left is the 'DISTRICTS AND UNIVERSITIES' logo. A dropdown menu shows '[26] Test District'. Below the breadcrumb 'Dashboard / Management / Users / Add User', the title 'ADD USER' is displayed with a 'GO BACK' link. The form contains two main sections: 'ENTER USER'S E-MAIL ADDRESS:' with an input field and a placeholder text 'Please type the user's e-mail address you'd like to add.'; and 'SELECT ROLE' with a dropdown menu showing 'Select Role' and a note: 'District Admins can manage your district and its users. Other levels can only view what has been assigned to them via Review Groups.' At the bottom right, there are two buttons: a red 'Cancel' button and a blue 'Add User to District' button.

This will generate an email invitation to the individual, which will allow them to access the portal.

- 5) Return to **Users** in the Menu. If the individual has never logged into the portal, their name will appear under **Pending User** until they successfully log in.



A. Users

To change a User's role:

1) Select the blue button under **Assign**,

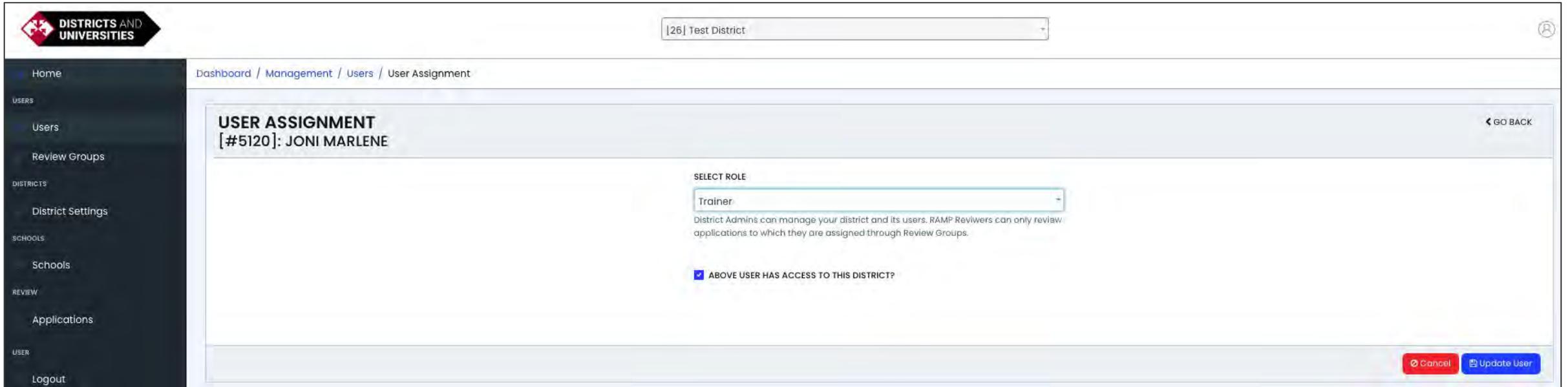
The screenshot displays the 'USERS' management page. At the top, there is a search bar with the text '[26] Test District'. Below the search bar, there are two tabs: 'District Users' (selected) and 'Pending Users'. A '+ ADD USER' button is located in the top right corner. The main content area contains a table with the following data:

Id	First Name	Last Name	Email	Role	Joined On	Assign
1	John	Felts	john@cptmkt.com	RAMP RTC	January 8th, 2020	
3	Joni	Shook	jonishook@gmail.com	Admin	January 8th, 2020	
4	Eric	Sparks	esparks@schoolcounselor.org	Admin	January 8th, 2020	
207	Mark	Kuranz	mkuranz@wi.rr.com	District Admin	February 11th, 2020	



A. Users

- 2) Assign your district staff who will be providing feedback as a "Trainer" from the dropdown menu in **Select Role**. Do not select any other user role,
- 3) Click the box next to **Above User Has Access to this District?**
- 4) Select **Update User**.



The screenshot displays the 'User Assignment' interface for a user named JONI MARLENE (ID: #5120) in the 'Test District'. The page includes a navigation sidebar on the left with categories like Home, Users, Review Groups, Districts, Schools, and Applications. The main content area features a 'SELECT ROLE' dropdown menu currently set to 'Trainer', with a note explaining that District Admins can manage users and RAMP Reviewers can only review applications. A checkbox for 'ABOVE USER HAS ACCESS TO THIS DISTRICT?' is checked. At the bottom right, there are 'Cancel' and 'Update User' buttons.



A. Users/Review Groups

Use this function to create and manage groups of applications that your district staff in the Trainer role will review.

1) To create a new review group, select **Create Group**,

The screenshot shows the 'Review Groups' management interface. The left sidebar has 'Review Groups' selected. The main content area displays a table of groups with columns for Id, Name, District, Created On, Assign, and Delete. A '+ CREATE GROUP' button is circled in red in the top right corner.

Id	Name	District	Created On	Assign	Delete
100	asdfasdfasdf	Test District	September 21st, 2021		
99	Test Group	Test District	September 21st, 2021		
98	Test Group	Test District	September 21st, 2021		
17	Eric	Test District	July 27th, 2020		
11	Joni Test Group	Test District	March 12th, 2020		



A. Users/Review Groups

- 2) Create a name for the review group in **Name the Group**,
- 3) Click in the **Select Schools** box where all schools will appear,
- 4) Scroll to find the schools assigned to this group and add by clicking on the school name,
- 5) Click the **Select Users** box, and add name(s) of those who will be reviewing the schools selected,
- 6) Click on **Create Group** when finished.

The screenshot shows a web interface for creating a review group. At the top left is the logo for 'DISTRICTS AND UNIVERSITIES'. A dropdown menu at the top right shows '[26] Test District'. The breadcrumb trail reads 'Dashboard / Management / Groups / Create Group'. The main heading is 'CREATE GROUP' with a 'GO BACK' link. The form contains three sections: 1) 'NAME OF GROUP' with a text input field and a note: 'Please give your group a descriptive name pertaining to your prospective assignments.' 2) 'SELECT SCHOOLS' with a dropdown menu labeled 'Select School(s)', a '+ Toggle All' button, and a note: 'Select the School(s) to which this Group is assigned.' 3) 'SELECT USERS' with a dropdown menu labeled 'Select User(s)', a '+ Toggle All' button, and a note: 'Select the User(s) to which this Group is assigned.' At the bottom right are three buttons: 'Cancel', 'Reset', and 'Create Group'.



A. Users/Review Groups

As District Administrator, you can select any group to view the assignments.

1) Click the blue **Assign** button next to a group,

The screenshot shows a web application interface for managing groups. At the top left is the logo for 'DISTRICTS AND UNIVERSITIES'. A search bar at the top right contains the text '|26| Test District'. The main content area is titled 'GROUPS (5)' and includes a '+ CREATE GROUP' button. Below the title is a search input field. A table lists five groups with the following data:

Id	Name	District	Created On	Assign	Delete
100	asdfasfasdf	Test District	September 21st, 2021		
99	Test Group	Test District	September 21st, 2021		
98	Test Group	Test District	September 21st, 2021		
17	Eric	Test District	July 27th, 2020		
11	Jonl Test Group	Test District	March 12th, 2020		



A. Users/Review Groups

- 2) To remove a school or user from the group, select the school name or user name and a list will appear within the box.
- 3) Click on the name in the list and it will be removed.
- 4) Click on **Update Group**.

DISTRICTS AND UNIVERSITIES [26] Test District

Home | Dashboard / Management / Groups / Group Assignment

GROUP ASSIGNMENT

[#455]: TRAINING EXAMPLE BELONGING TO TEST DISTRICT

NAME OF GROUP:
Training example
Please give your group a descriptive name pertaining to your prospective assignments.

SELECT SCHOOL(S)
[x] [359] Elementary [*] [x] [454] Sparkling Academy [*] + Toggle All
Select the School(s) to which this Group is assigned.

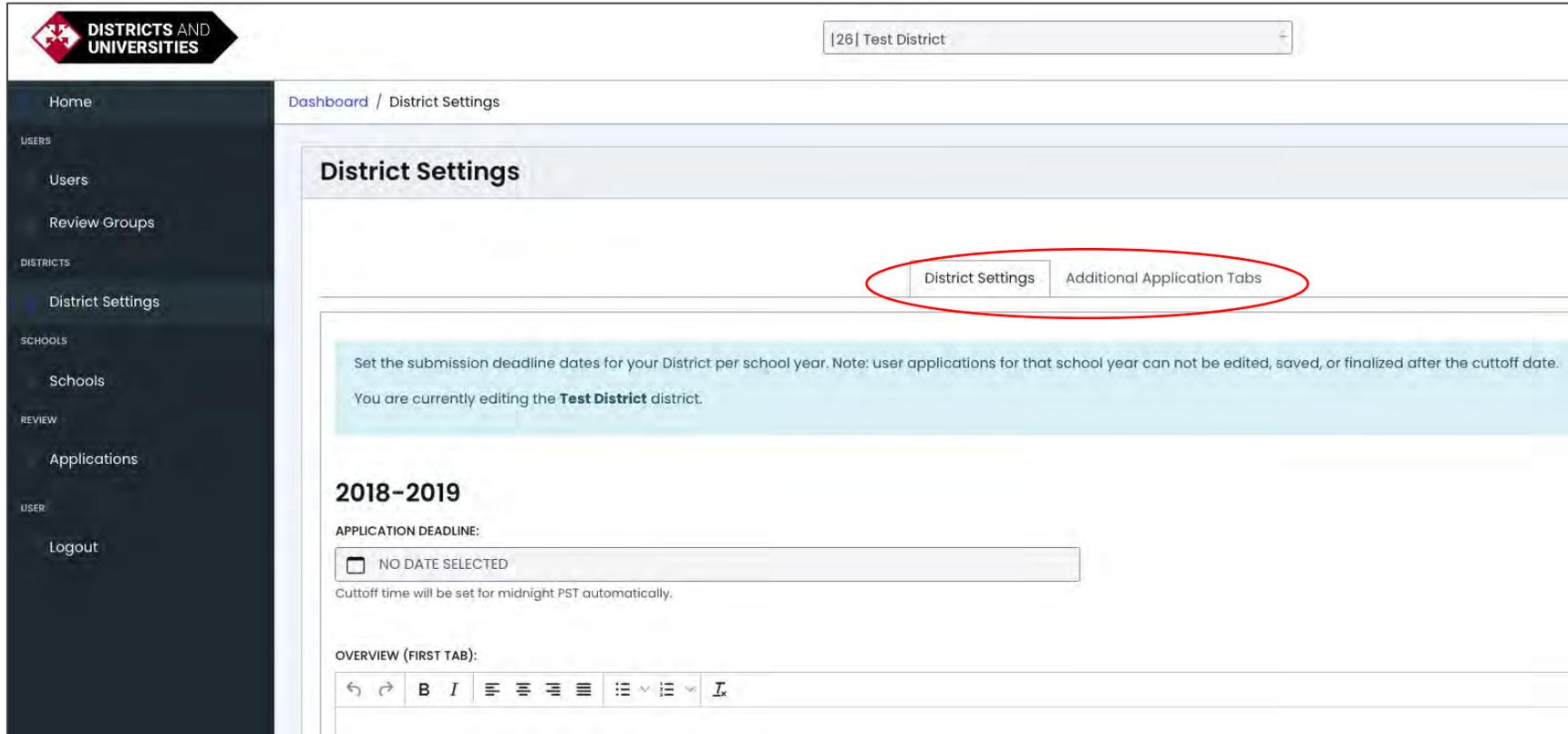
SELECT USERS
[x] [9442] Maddy Jones (maddy@creative2.com)
[x] [16396] Joni-1 Shook (jonishook@gmail.com) + Toggle All
Select the User(s) to which this Group is assigned.

Cancel Update Group



B. Districts/District Settings

- **District Settings** - set a specific due date and create a message which will appear in the application.
- **Additional Application Tabs** - create a tab for your district where counselors can provide information unique to your process.



The screenshot shows the 'District Settings' page for a 'Test District'. The left sidebar contains navigation options: Home, Users, Review Groups, District Settings (selected), Schools, Applications, and Logout. The main content area has a breadcrumb 'Dashboard / District Settings' and a title 'District Settings'. Below the title are two tabs: 'District Settings' (active) and 'Additional Application Tabs'. A light blue banner contains the text: 'Set the submission deadline dates for your District per school year. Note: user applications for that school year can not be edited, saved, or finalized after the cutoff date. You are currently editing the Test District district.' Under the heading '2018-2019', there is a section for 'APPLICATION DEADLINE:' with a dropdown menu currently set to 'NO DATE SELECTED'. A note below states 'Cutoff time will be set for midnight PST automatically.' Below this is an 'OVERVIEW (FIRST TAB):' section with a rich text editor toolbar.



C. Schools

List of all schools that have created accounts in your district/university.

- Click on **Name** heading to sort alphabetically or use Search to locate a school.
- The **Created By** column indicates who created the account.
- Click **View Application** to access. If the View Application option does not exist, the school has created an account but has not created an application.
- If a school is missing, the person who created the account may have put it in another district in error. Contact portal support for assistance.

The screenshot displays the 'SCHOOLS (89)' management page. The table contains the following data:

Id	Name	Created By	Created On	Update	Users	View
337	EVSC Test Elementary School		February 25th, 2020			View Applications
338	Helfrich Park	Stephanie Crandell	February 25th, 2020			View Applications
359	Elementary	Cynthia Carneal	February 28th, 2020			View Applications
372	Comments Test	John Felts	March 2nd, 2020			View Applications
453	Mark test	Mark Kuranz	April 7th, 2020			View Applications



C. Schools

- **Export Schools** – an Excel spreadsheet of all schools in your district is sent to your email address.
- **Import Schools** – a message will appear providing directions.
- **Create School** – a District Administrator has the option to create a school account. Please note that you will be listed as the account owner/creator.

Dashboard / Management / Schools / Home

SCHOOLS (89)

Search

Id	Name	Created By	Created On	Update	Users	View
337	EVSC Test Elementary School		February 25th, 2020			View Applications
338	Helfrich Park	Stephanie Crandell	February 25th, 2020			View Applications
359	Elementary	Cynthia Carneal	February 28th, 2020			View Applications
372	Comments Test	John Felts	March 2nd, 2020			View Applications
453	Mark test	Mark Kuranz	April 7th, 2020			View Applications



C. Schools

District Administrator can update the account owner/creator:

1) Click on **Update**,

Dashboard / Management / Schools / Home

SCHOOLS (89) [Export Schools \(Excel\)](#) [IMPORT SCHOOLS](#) [+ CREATE SCHOOL](#)

Search

Id	Name	Created By	Created On	Update	Users	View
337	EVSC Test Elementary School		February 25th, 2020			View Applications
338	Helfrich Park	Stephanie Crandell	February 25th, 2020			View Applications
359	Elementary	Cynthia Carneal	February 28th, 2020			View Applications
372	Comments Test	John Felts	March 2nd, 2020			View Applications
453	Mark test	Mark Kuranz	April 7th, 2020			View Applications



C. Schools

- 2) Click on **Remove**,
- 3) add the email address of the new account owner/creator,
- 4) click **Update School**.

The screenshot shows the 'UPDATE SCHOOL' interface. On the left is a dark sidebar with navigation options: Home, Users, Review Groups, District Settings, Schools, Applications, and Logout. The main content area has a breadcrumb trail: Dashboard / Management / Schools / Update School. The form contains the following fields:

- NAME OF SCHOOL:** JS test 2024 (with a checkmark icon)
- SELECT DISTRICT:** [26] Test District
- SCHOOL CREATOR:** Joni Shook (jonishook@gmail.com) with a red 'Remove' button circled in red.

At the bottom right of the form, there are three buttons: 'Cancel' (red), 'Reset' (yellow), and 'Update School' (blue). A 'GO BACK' link is also visible in the top right corner of the form area.



C. Schools

District Administrator can invite others to an application:

1) Click on **Users**,

The screenshot displays the 'SCHOOLS (89)' management interface. The table below lists the schools and their associated actions.

Id	Name	Created By	Created On	Update	Users	View
337	EVSC Test Elementary School		February 25th, 2020			View Applications
338	Helfrich Park	Stephanie Crandell	February 25th, 2020			View Applications
359	Elementary	Cynthia Carneal	February 28th, 2020			View Applications
372	Comments Test	John Felts	March 2nd, 2020			View Applications
453	Mark test	Mark Kuranz	April 7th, 2020			View Applications



C. Schools

- 2) To add a user, enter the email address they use to log in to the portal, then click **Add User**,
- 3) To remove a user, select **Revoke Access**.

The screenshot displays the 'MANAGE SCHOOL USERS' page. At the top, there is a breadcrumb trail: 'Dashboard / Management / Schools / Update School Users'. A dropdown menu shows '[26] Test District'. The main content area contains several informational boxes and a form. A yellow box explains that school users can modify application fields, change uploads, and submit front-end applications. A blue box provides instructions on how to invite users via email and a URL. Below this is a form with a 'NAME OF SCHOOL' field containing 'portal district's test'. The 'Add User' section has an 'ENTER USER'S E-MAIL ADDRESS:' field with a green checkmark and a blue '+ Add User' button circled in red. Below are two tables: 'Currently Active Users' with one user 'Joni Shook' (jonishook@gmail.com) and 'Pending Users' with one user 'example@gmail.com' and a red 'Revoke Access' button circled in red.

Note – this section is to add or remove users assigned to a school. This is not for assigning district staff to do reviews. See **Review Groups** for this function.



C. Schools

Please note the following regarding adding/removing school users:

You are editing the School Users - meaning the individual users who can MODIFY APPLICATION FIELDS, CHANGE UPLOADS, and SUBMIT the front-end application(s) for this School. Granting access to a user allows them all rights to edit an Application's contents.

Please note that School Creators (the user who created the School originally) can also manage this information in the front-end of their RAMP Application. Changes made here will overwrite what your School Creator has set (and vice versa).



D. Review/Applications

As District Administrator, you will see all school applications here.

- Select the school year from the dropdown to access applications created in that timeframe.

DISTRICTS AND UNIVERSITIES | [26] Test District

Dashboard / Feedback / Applications

APPLICATIONS (10)

Search: [2023-2024]

Id	School	Year	Created By	Created On	Last Updated	Reviewed?	Edit	Review
13204	Joni Portal update	2023-2024	Joni Shook	April 19th, 2024	April 19th, 2024 @ 13:49	✗	Edit	Review
13207	Joni Portal update	2023-2024	Greg Shook	April 19th, 2024	April 19th, 2024 @ 17:19	✗	Edit	Review
13208	Joni Portal update	2023-2024	RR Shook	April 19th, 2024	April 19th, 2024 @ 17:28	✗	Edit	Review
10971	Joni test 2021-22	2023-2024	Greg Shook	September 26th, 2023	April 11th, 2024 @ 17:49	✗	Edit	Review
11007	Creating new school test	2023-2024	Joni Shook	September 27th, 2023	December 4th, 2023 @ 17:31	✓	Edit	Review



D. Review/Applications

Edit – to change the school’s application to a different year.

Review – to view the application sections, leave a comment, or view comments made by others.

The screenshot displays the 'Applications' page within the 'Districts and Universities' system. The page header includes the system logo and a dropdown menu for the district, currently set to '[26] Test District'. The breadcrumb trail shows 'Dashboard / Feedback / Applications'. The main content area is titled 'APPLICATIONS (10)' and includes a search bar and a dropdown for the school year, currently set to '2023-2024'. A 'Download Excel' button is located in the top right corner. The table below lists 10 applications with the following columns: Id, School, Year, Created By, Created On, Last Updated, Reviewed?, Edit, and Review. The 'Edit' and 'Review' buttons for each row are circled in red.

Id	School	Year	Created By	Created On	Last Updated	Reviewed?	Edit	Review
13204	Joni Portal update	2023-2024	Joni Shook	April 19th, 2024	April 19th, 2024 @ 13:49	✗	Edit	Review
13207	Joni Portal update	2023-2024	Greg Shook	April 19th, 2024	April 19th, 2024 @ 17:19	✗	Edit	Review
13208	Joni Portal update	2023-2024	RR Shook	April 19th, 2024	April 19th, 2024 @ 17:28	✗	Edit	Review
10971	Joni test 2021-22	2023-2024	Greg Shook	September 26th, 2023	April 11th, 2024 @ 17:49	✗	Edit	Review
11007	Creating new school test	2023-2024	Joni Shook	September 27th, 2023	December 4th, 2023 @ 17:31	✓	Edit	Review



D. Review/Applications

- As District Administrator, you will see the option to **Finalize and Push to National** on the bottom of each page of an application.
- This feature is **ONLY** for those schools who are applying for RAMP and have told you they are ready to submit.
- Do not select this unless that is the case!
- Selecting this removes the application from your district as well as your access to the application.
- If an application is pushed to National, access for the counselor will now be through [ASCA RAMP Portal](#)



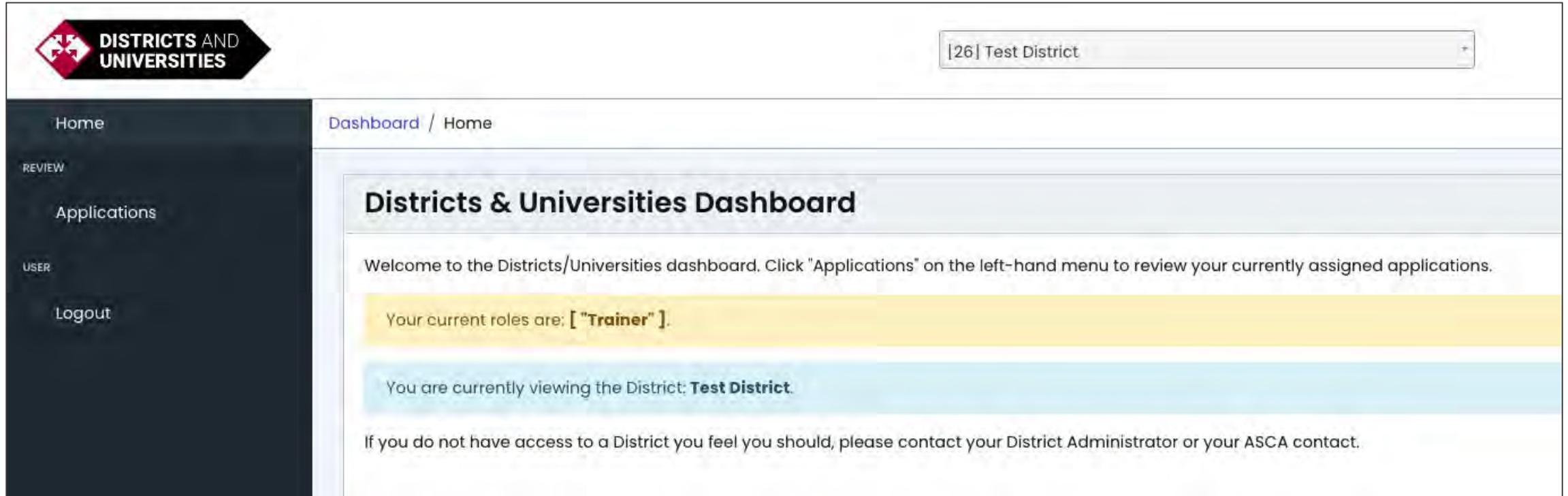
Finalize & Push to National



D. Review/Applications

Trainer view

- Dashboard view for district staff assigned as a Trainer



The screenshot shows the 'Districts & Universities Dashboard' for a user with the role of 'Trainer'. The interface includes a dark sidebar with navigation options: Home, REVIEW (Applications), USER (Logout), and a logo for 'DISTRICTS AND UNIVERSITIES'. The main content area displays a welcome message, the user's current role as 'Trainer', and the district they are viewing, 'Test District'. A dropdown menu at the top right shows '[26] Test District'. The dashboard also includes a footer with contact information for the American School Counselor Association.

DISTRICTS AND UNIVERSITIES

[26] Test District

Home Dashboard / Home

Districts & Universities Dashboard

Welcome to the Districts/Universities dashboard. Click "Applications" on the left-hand menu to review your currently assigned applications.

Your current roles are: ["Trainer"].

You are currently viewing the District: **Test District**.

If you do not have access to a District you feel you should, please contact your District Administrator or your ASCA contact.



D. Review/Applications

Trainer view

- When **Trainer** clicks on **Applications**, they will see schools assigned to them when **Review Groups** are created..
- If district staff have not created Review Groups, Trainers will not see any applications when they log in.

The screenshot displays the 'Applications' page in a web application. The page header includes the 'DISTRICTS AND UNIVERSITIES' logo and a dropdown menu showing '[26] Test District'. The left sidebar contains navigation links: Home, REVIEW (with 'Applications' circled in red), USER, and Logout. The main content area shows a table of 5 applications. The table has columns for Id, School, Year, Created By, Created On, Last Updated, Reviewed?, Edit, and Review. The 'Reviewed?' column shows red 'X' marks for all entries. The 'Edit' and 'Review' buttons are visible for each row.

Id	School	Year	Created By	Created On	Last Updated	Reviewed?	Edit	Review
13204	Joni Portal update	2023-2024	Joni Shook	April 19th, 2024	April 19th, 2024 @ 13:49	X	Edit	Review
13207	Joni Portal update	2023-2024	Greg Shook	April 19th, 2024	April 19th, 2024 @ 17:19	X	Edit	Review
13208	Joni Portal update	2023-2024	RR Shook	April 19th, 2024	April 19th, 2024 @ 17:28	X	Edit	Review
11200	Joni email test	2023-2024	Joni Shook	October 3rd, 2023	March 19th, 2024 @ 16:24	X	Edit	Review
13102	Joni test 2023-24	2023-2024	Joni Shook	March 27th, 2024	June 6th, 2024 @ 12:25	X	Edit	Review





If you need additional assistance, submit a request via the **Support** option located on each ASCA Portals page:

